

Atlanta Commercial Board of REALTORS®

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CBR REALTOR® APPLICATION

Welcome and thank you for your interest in the Atlanta Commercial Board of REALTORS®! As a member of CBR, you are entitled to a number of great services, discounts and benefits offered at the local, state and national levels. With the largest local community of commercial REALTORS® in the country, it is appropriate that we offer the widest array of services for our membership. Throughout the year, there are multiple events, programs, and committee meetings for you to choose from based on your interests and needs.

Your membership in the Commercial Board of REALTORS® is an investment in your career and your profession. Your association gives you a key for successful sales through increased professional contacts, advanced continuing education courses and much more.

COMMUNICATION

The following publications help members stay on top of the latest news and changes:

- www.atlcbr.com
- CBR Newsletter Express emails
- Georgia REALTORS® Magazine
- NAR REALTOR® Magazine
- Georgia Real Estate Commission - www.grec.state.ga.us
- GAR - www.garealtor.com
- NAR - www.realtor.org

COMMERCIALBOARDFORMS.COM

CommercialBoardForms.com is software that incorporates the 42 commercial forms that have been created by the Forms Committee of the Atlanta Commercial Board of REALTORS®. It allows you to fill in form fields easily, strike through text and even add text such as special stipulations or extra signature blocks. This system has been created for the benefit of its members.

CommercialBoardForms.com is owned by the Board and will be updated to best meet the needs of our members.

EDUCATION

Membership provides you with twelve (12) hours of free Continuing Education classes each year through the Georgia Institute of Real Estate and access to many of the leading designations in the country. Receive free attendance to our Monthly Educational Seminars. These seminars, conducted by real estate professionals, offer opportunities to network and keep abreast of the latest trends in the industry. The seminars take place from 7:30 a.m. until 9:00 a.m. the third Wednesday of each month.

EXCHANGE MAIL

Exchange Mail is a web-based service that allows members to market properties directly to members of the Atlanta Commercial Board of REALTORS®. Users are instantly notified of any available properties or needs relating directly to their business and can also:

- Create and send professional looking e-flyers and messages anytime, anywhere
- Define and filter mail by property type, size, and submarket
- Search a 90-day message history

GOVERNMENTAL AFFAIRS

Membership in the ACBR makes you part of one of the most powerful and influential grassroots lobbying efforts in the country. Monthly governmental updates keep you abreast of the latest local, state and federal real estate issues affecting the industry. We encourage all members to become involved and support RPAC.

MEMBERSHIP DISCOUNTS

Members receive discounts on a variety of services. For details, please visit www.atlcbr.com.

MEMBER RECOGNITION

- Affiliate of the Year
- Alvin B. Cates Award
- Community Service Award
- Member of the Month
- Million Dollar Club Membership
- REALTOR® of the Year
- Young REALTOR® of the Year

NETWORKING OPPORTUNITIES

Realizing that networking is a vital part of a successful career in real estate, the Atlanta Commercial Board of REALTORS® provides you with numerous opportunities for the entire real estate industry to come together, some of which include:

- The Million Dollar Club recognizes the best!
- Spring Fling community service fundraiser, held at The Park Tavern.
- Brokerfest is an annual event that raises money for local charities and is also an excellent networking opportunity.
- The Annual Business Meeting brings together the industry leaders.

At the Atlanta Commercial Board of REALTORS® is
The Voice of Commercial Real Estate in Atlanta

So, please join a committee, attend the events and stay involved!

CBR REALTOR® APPLICATION

MEMBERSHIP REQUIREMENTS

Membership is granted after the following requirements are met:

1. A completed membership application, including agent's and broker's signatures, must be submitted to the Board.
2. Dues must be paid.*
3. New applicants must attend an Orientation class given by the Atlanta Commercial Board of REALTORS®. This must be done within six months upon completion of the application. If you are currently a member of another Georgia board, or have held membership in the past in the Atlanta Commercial Board, then your application will be sent directly to the Board of Directors and no Orientation is needed.**
4. The application must be approved by the Membership Committee and the Board of Directors.

After all the necessary requirements are met each new member will then be sent an approval letter informing them that they are members of the association, along with a membership certificate and membership card.

* Note to Designated REALTORS® - Dues must also be paid per licensed agent within the company. Paying dues on agents within an office does not automatically qualify them for membership; each agent must complete an application and fulfill all necessary requirements.

** MILLION DOLLAR CLUB INFORMATION
To participate in the Million Dollar Club, you must attend an Orientation session within 3 months of making application to the Board in order to start counting your sales credit from the date your application was received in the Board office.

ORIENTATION

When is the next Orientation class?

Orientation is held the 4th Tuesday of every other month from 9:00 am - 12:45 pm at the Atlanta REALTORS® Center, home of ACBR. Online registration is required and there is no fee.

Do I need to attend this Orientation class?

Yes - if you are a new applicant and have not previously held membership in the Atlanta Commercial Board of REALTORS®.
No - if you are transferring from another Board of REALTORS® and have already completed an orientation session.

2012 REALTOR® DUES INFORMATION

January 1, 2012 – December 31, 2012

Annual membership dues for the Designated REALTOR® are calculated at \$410.00. Each licensed agent within the Designated REALTORS® office will also pay \$410.00 in order to become a REALTOR® member of the Board. All agents applying to the Board must pay the dues, fill out an application and attend an Orientation session before being approved for full membership.

DESIGNATED REALTOR® DEFINED

Principal Partner, Corporate Officer, Trustee, or Branch Manager of a Real Estate firm. There is only one Designated REALTOR® per company. The DESIGNATED REALTOR® is responsible for paying dues for all licensed agents within his or her organization.

REALTOR® DEFINED

All agents within an office of a Designated REALTOR® that hold an active real estate license who become a member of the Board.

DETAILED MONTHLY BREAKDOWN OF THE DUES STRUCTURE: CBR DESIGNATED REALTOR® / REALTOR®

	Local Dues	State Dues	NAR Dues	Subtotal	Application Fee	TOTAL
January	\$182.00	\$73.00	\$155.00	\$410.00	\$60.00	\$470.00
February	\$167.00	\$67.00	\$145.00	\$379.00	\$60.00	\$439.00
March	\$152.00	\$61.00	\$135.00	\$348.00	\$60.00	\$408.00
April	\$136.00	\$55.00	\$125.00	\$316.00	\$60.00	\$376.00
May	\$121.00	\$49.00	\$115.00	\$285.00	\$60.00	\$345.00
June	\$106.00	\$43.00	\$105.00	\$254.00	\$60.00	\$314.00
July	\$91.00	\$36.00	\$95.00	\$222.00	\$60.00	\$282.00
August	\$76.00	\$30.00	\$85.00	\$191.00	\$60.00	\$251.00
September	\$61.00	\$24.00	\$75.00	\$160.00	\$60.00	\$220.00
October	\$45.00	\$18.00	\$65.00	\$128.00	\$60.00	\$188.00
November	\$182.00	\$73.00	\$155.00	\$410.00	\$60.00	\$470.00
December	\$182.00	\$73.00	\$155.00	\$410.00	\$60.00	\$470.00

CBR REALTOR® APPLICATION

FOR EXPEDITED PROCESSING OF YOUR APPLICATION, APPLY ONLINE AT WWW.ATLCBR.COM

I am applying for the following category of membership:

- Designated REALTOR® Designated REALTOR® - Appraiser REALTOR® - Managing Broker
 REALTOR® - Agent REALTOR® - Appraiser

Designated REALTORS® must hold one of the following positions within the company.

- Principal Broker Partnership Corporate Officer Trustee Manager

Appraisers applying for Designated REALTOR® membership must hold one of the following positions with the above company.

- Principal Appraiser Partnership Corporate Officer Trustee Manager

HOME INFORMATION

Name (required) _____

Nickname (if applicable) _____

Phone _____

Address (required) _____

Apt. # _____

City _____ State ____ Zip _____

Real Estate License # (required) _____

Appraisers License (if applicable) _____

Date of Birth (required) _____

E-Mail (required) _____

Have you previously held membership in the Atlanta Commercial Board of REALTORS®? Yes No

Year(s) of Membership _____

If yes, please indicate any other name your past membership could be listed under _____

Any agent joining the Atlanta Commercial Board (as a secondary board) who is already a member of another Board of REALTORS® is only required to pay the local portion of the dues to the Atlanta Commercial Board; State and National portions should have already been paid to the primary board for the current fiscal year.

The Annual Membership dues are due on December 15th of each year; however, applications received later than January 1st are calculated on a monthly pro-rated basis. Primary membership dues for the Atlanta Commercial Board of REALTORS® include dues to the Georgia Association of REALTORS® and the National Association of REALTORS®.

COMPANY INFORMATION REQUIRED

Company Name _____

Company Address _____

City _____ State ____ Zip _____

Business Phone _____

Business Fax _____

Firm License # _____

Website Address _____

Preferred Mailing Address: Home Office

*CURRENT MEMBER OF ANOTHER BOARD OF REALTORS®

Are you currently an active member of another Board of REALTORS® this year? Yes No

If yes, name of Board: _____

If yes, please indicate whether you are transferring your primary membership to the Atlanta Board of REALTORS® or applying for secondary membership in the Atlanta Board of REALTORS®.

Membership Type: Primary - transferring
 Secondary - in addition to your Primary

MEMBERSHIP YEAR

LOCAL: January 1 - December 31

STATE: January 1 - December 31

NATIONAL: January 1 - December 31

*Dues are subject to change for 2013

IMPORTANT

REMINDER:

This application is the first stage in becoming a Member of the Atlanta Commercial Board of REALTORS®. You must complete an Orientation course (held at the Board office each month; monthly notices will be sent out) before this application is approved for membership. This does not apply to past Atlanta Board members.

**APPLICATION CONTINUED
ON THE FOLLOWING PAGE**

CBR REALTOR[®] APPLICATION

This application is the first stage in becoming a Member of the Atlanta Commercial Board of REALTORS[®]. You must complete an Orientation course held at the Board. Notices will be sent out once your application is processed. This does not apply to past Atlanta Commercial Board members.

EFFECTIVE MEMBERSHIP DATE FOR MILLION DOLLAR SALES CLUB VOLUME CREDIT:

If applicant completes the Orientation course within six months of application to the Board, the effective date shall be the date the application was received in the Board Office.

In the event of my election, I agree to abide by the Code of Ethics of the National Association of REALTORS[®], including the obligation to arbitrate any existing or future disputes with another member in accordance with the Board's arbitration procedures. I also agree to abide by the Constitution, Bylaws, and Rules and Regulations of the Atlanta Commercial Board of REALTORS[®], the Georgia Association of REALTORS[®], and the National Association of REALTORS[®] which are made available to me at the office of the Atlanta Commercial Board of REALTORS[®], and if required, I further agree to satisfactorily complete within SIX MONTHS time, an ORIENTATION COURSE and a reasonable and non discriminatory written examination on such Code, Constitution, Bylaws, and Rules and Regulations. I further agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned Code of Ethics, Constitutions, Bylaws, Rules and Regulations, and duty to arbitrate, all as from time to time amended. I irrevocably waive all claims against the Board or any of its officers, directors or members, for any acts in electing or failing to elect, advancing, suspending, expelling, or otherwise disciplining me as an applicant, or as a member. Upon the expiration of said membership for any cause, I will discontinue the use of the term REALTOR[®] and return to the Board all certificates, signs, seals or other indications of membership in the Board, the State Association and the National Association of REALTORS[®]. I consent that the Board, through its Membership Committee or otherwise, may invite and receive other information and comment about me from any member or other person, and I further agree that any information and comment furnished to the Board by any person in response to the invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

I agree that, if accepted for Membership in the Board, I shall pay the fees and dues as from time to time established. I understand that should I not complete all Orientation requirements within the prescribed SIX MONTHS from the date of my application that I will be automatically dropped as an applicant for membership and that there will be no refund of any portion of the fees paid. I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted.

BY SIGNING, I consent that the REALTOR[®] Association (local, state and national) and their subsidiaries may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. The consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

*This application must be signed AND initialed by the Designated REALTOR[®] or Managing Broker before it will be processed.

SIGNATURE OF APPLICANT*

Signed (required) _____

Name (Please print) _____

Dated _____ 20 _____

PRINCIPAL/MANAGING BROKER*

I certify that I am an Active REALTOR[®] member in the Atlanta Commercial Board of REALTORS[®] or another Board of REALTORS[®] who has been named the Designated REALTOR[®] member (or Managing Broker). I have reviewed this application and certify that the applicant is presently licensed with this firm and I hereby recommend the applicant for REALTOR[®] membership.

Signed (required) _____

Name (Please print) _____

Dated _____ 20 _____

NOTE: Designated REALTORS[®] - Dues must also be paid per licensed agent within the company. Paying dues on agents within an office does not automatically qualify them for membership; each agent must complete an application and fulfill all necessary requirements.

I have read and verified my compliance (required)

CHECK PAYMENT

I am enclosing my payment of \$ _____

Check # _____

Or:

CREDIT CARD INFORMATION

I am enclosing my payment of \$ _____

Personal Corporate

Visa MC AMEX Discover

Account #: _____

Expiration Date: _____

Signature: _____

FOR OFFICE USE ONLY

Status Date: _____ Orientation Date: _____ Office #: _____

Member #: _____ NRDS #: _____

Notes: _____